

# ASSESSMENT SUB-COMMITTEE MINUTES

## 20 APRIL 2011

**Chairman:** \* Mr J Coyle

**Councillors:** \* Mano Dharmarajah \* Paul Osborn

\* Denotes Member present

### 21. Appointment of the Chairman

**RESOLVED:** To note that the Independent Member, Mr James Coyle, would serve as Chairman of the Sub-Committee for this meeting.

### 22. Declarations of Interest

There were none.

### 23. Minutes

**RESOLVED:** That the minutes of the meeting held on 26 November 2010, be taken as read and signed as a correct record.

## RESOLVED ITEMS

### 24. Assessment Sub-Committee - Terms of Reference

**RESOLVED:** That the terms of reference of the Sub-Committee be noted.

### 25. Complaint - Breach of Code of Conduct

Members considered a report of the Director of Legal and Governance Services, which set out details of a complaint against a Member (Member A) and four complaints against another Member (Member B) in that they had

failed or may have failed to comply with the Authority's Code of Conduct, and independent advice obtained in relation to the complaint.

The Sub-Committee fully considered and discussed the reports, with each Member setting out their individual thoughts on its contents.

**RESOLVED:** That

- (1) the complaint referring to Member A be referred to the Monitoring Officer to arrange for a formal investigation;
- (2) the complaints referring to Member B be referred to the Monitoring Officer to arrange for a joint formal investigation.

(Note: The meeting, having commenced at 1.00 pm, closed at 2.30 pm).

(Signed) MR J COYLE  
Chairman